Changing your password

08/21/2025 5:10 pm EDT

If you can get into the InsightStore and you want to change your password, go to your *Profile* and click the *Password* link to the left of your user information.

Profile		Logged in as	for organization
Your Account	Your Organization		
Basic Information	NAME & EMAIL ADDRESS First Name * :	Last Name * :	
Password	First Name	Last Name	
Notifications	Email * : email@yourorg.com Cancel Save	Language*: English ~	

Please enter your current password, followed by your new password.¹ Then, confirm your new password by re-entering it. Hit *Update* when you are finished.

PASSWORD				
Current Password *				
Current Password	0			
New Password *				
New Password	0			
Confirm New Password	0			
Forgot password? How to reset.				
Cancel Update				

If you don't know your current password or can't log in, follow the reset process for forgotten passwords.

If that doesn't work, don't hesitate to get in touch with us and we'll help you.

1. Your new password must meet these requirements.