

# Changing your password

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If you can get into the InsightStore and you want to change your password, go to your *Profile* and click the *Password* link to the left of your user information.

## Profile

Logged in as \_\_\_\_\_ for organization \_\_\_\_\_

**Your Account**    Your Organization

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**Basic Information**

Password

Notifications

### NAME & EMAIL ADDRESS

**First Name \*:**  **Last Name \*:**

**Email \*:**  **Language \*:**

Please enter your current password, followed by your new password.<sup>1</sup> Then, confirm your new password by re-entering it. Hit *Update* when you are finished.

## PASSWORD

**Current Password \***



**New Password \***



Forgot password? [How to reset.](#)

If you don't know your current password or can't log in, follow the reset process for [forgotten passwords](#).

If that doesn't work, don't hesitate to [get in touch with us](#) and we'll help you.

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1. Your new password [must meet these requirements](#).

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