

# IQPoll plugin installation

03/12/2025 5:12 pm EDT

## Before installation

It is highly recommended that you back up your site before adding this (or any other) plugin. Although conflicts with other plugins and themes are rare, they can occur, and a backup is the fastest way to return the site to its previous state.

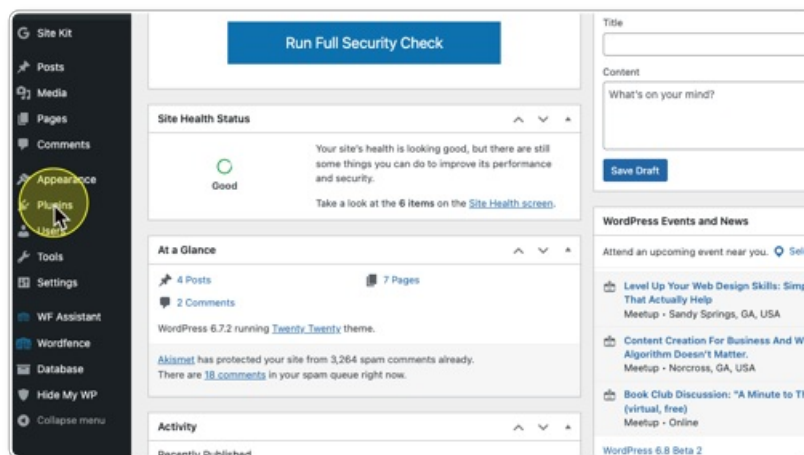
If the site becomes inoperative after installation for any reason, it can be restored to its original state by deleting the plugin directly using FTP or through an online control panel like cPanel.



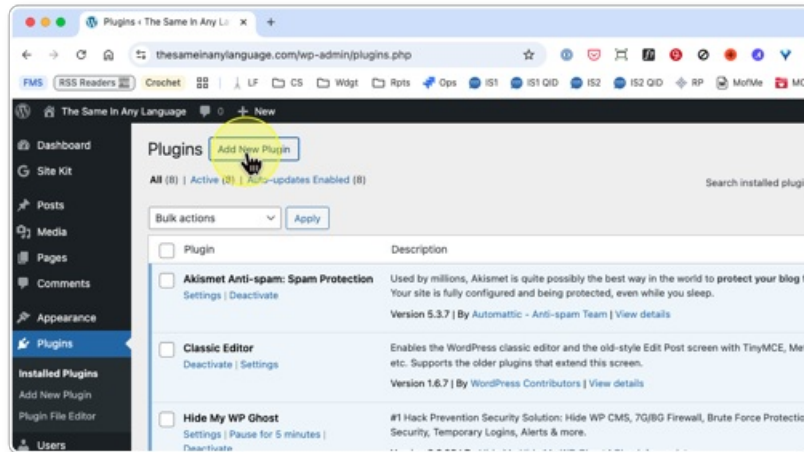
Some users have experienced an issue with security plugins (specifically WordFence) when activating it. We've provided [troubleshooting instructions](#).

## Steps for installation

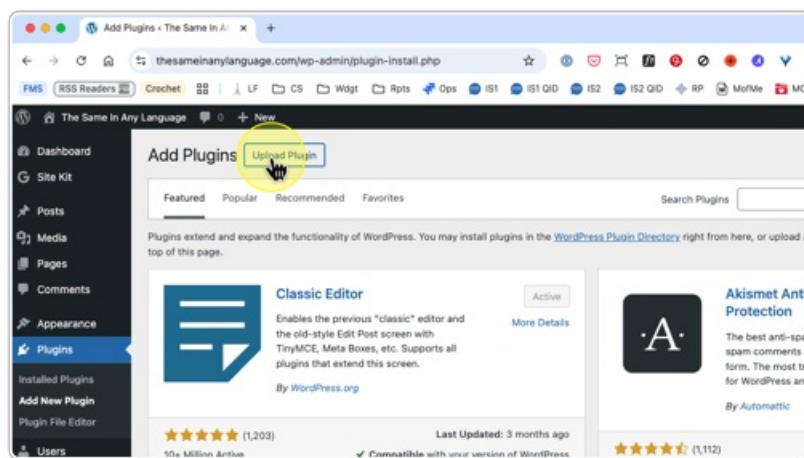
1. Back up the site using your site's control panel or backup plugin.
2. Log into an admin account for your WordPress site.
3. Select *Plugins* from the admin menu.



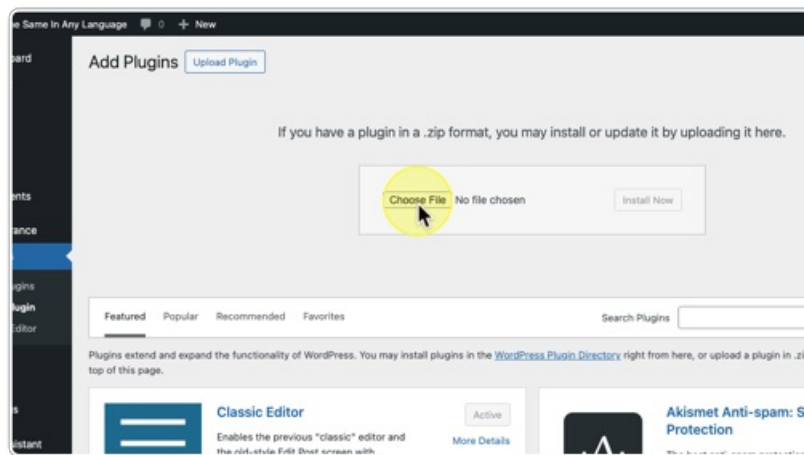
4. Select the *Add New* button from the top of the *Plugins* page.



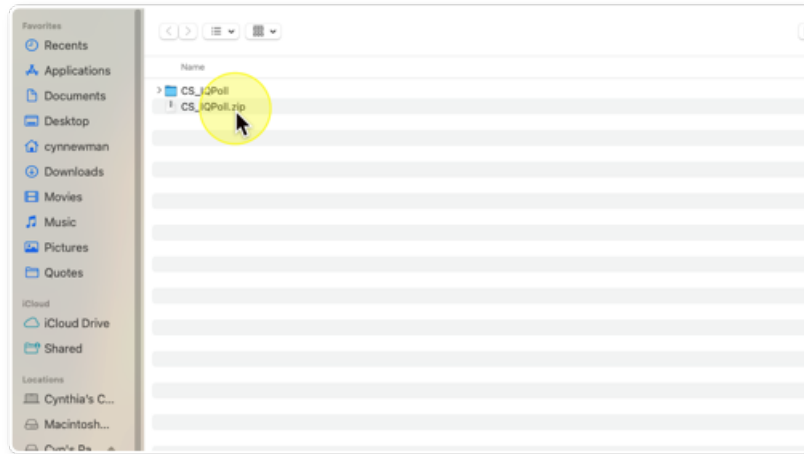
5. Select *Upload Plugin* from the *Add Plugins* page.



6. Select *Choose File* from the *Add Plugins* page.



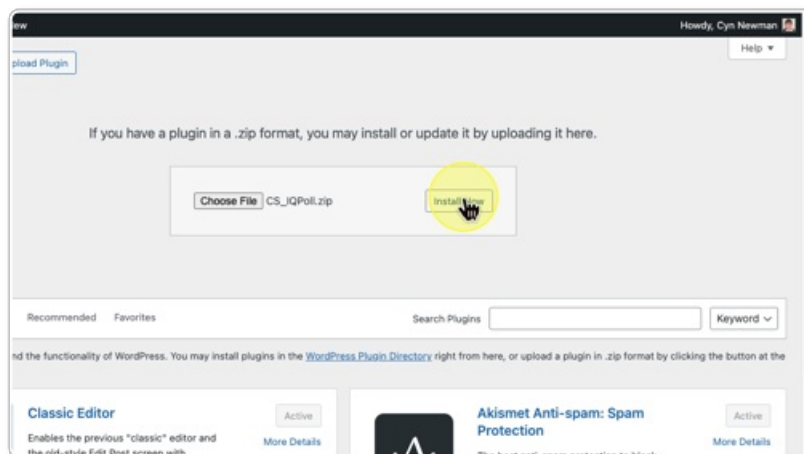
7. Select the *CS\_IQPoll.zip* file from the selection popup screen.



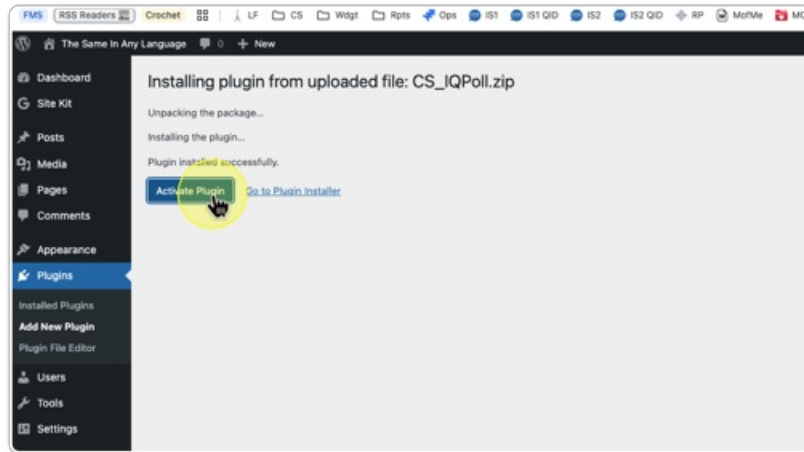
8. Select *Open* from the selection popup screen.



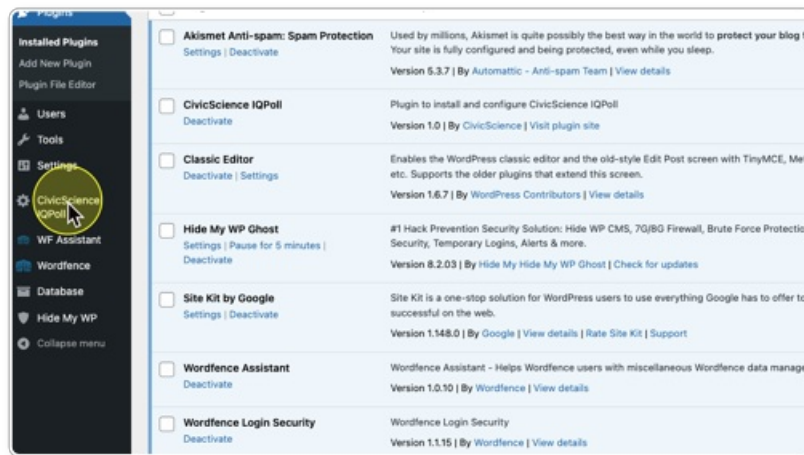
9. Select *Install Now* from the *Add Plugins* page.



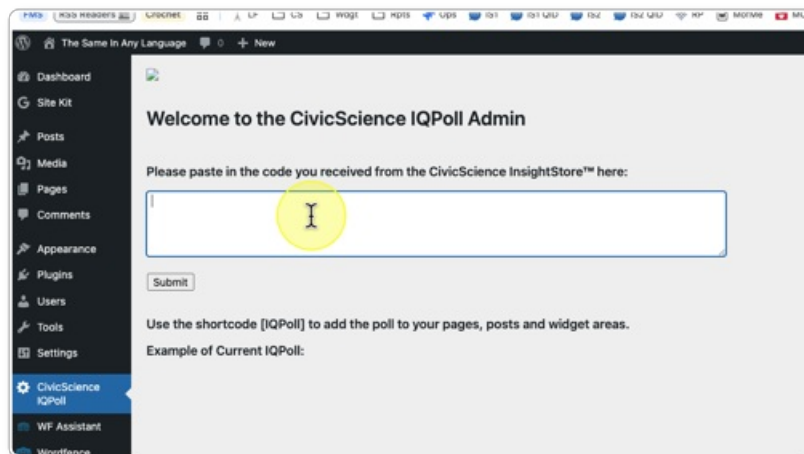
10. Select *Activate Plugin* from the *Installation* screen.



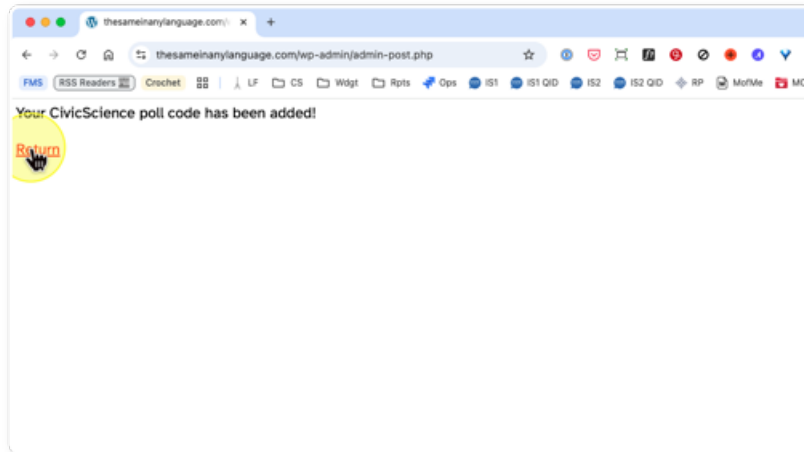
11. Select *CivicScience IQPoll* from the *Admin* menu.



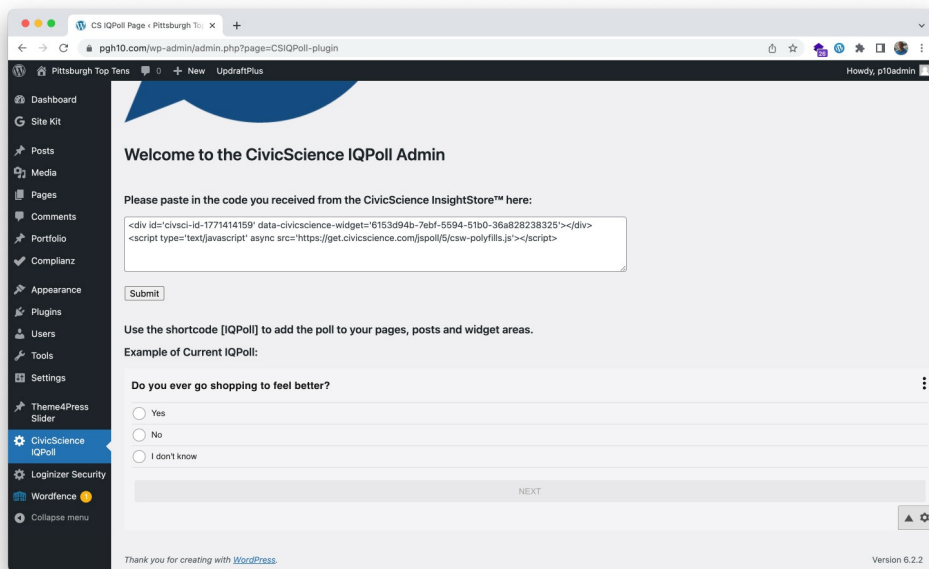
12. Paste in the code you received from CivicScience in the selection box and click Submit.



13. You should receive the message *Your CivicScience poll code has been added!* Click *Return*.



14. Scroll down to see an example of the current IQPoll.



15. Paste the shortcode [IQPoll] wherever you want the poll to appear on the site. This includes posts, pages, and widget areas.