Forgotten password reset requests

05/20/2025 11:22 am EDT

If you misplace or forget your InsightStore password, there's no need to worry. You can reset it easily if you have access to the associated email account.¹

First, go to the InsightStore login page.



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Click on the *Forgot password?* Reset link. You will be taken to the password reset request page. Enter your email address in the *Email* field, then use the *Request Password Reset* button.

Email

Request Password Reset

← Return to Login

Help & FAQ Contact Us

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You will see this message:

Your password has been reset. We have sent you an email with a
temporary password, and will walk you through setting up a new password. Please check your email now for additional instructions.

You will then receive an email from noreply@civicscience.com.

Click on the *here* link to reset your password. You'll see this form on the next page. Fill in your email address, the temporary password in the email you received, and your new password² (twice). Then, use the *Reset Password* button.

Email

Temporary Password

New Password

Confirm New Password

Reset Password

Help & FAQ Contact Us

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You'll see this message:

✓ Your password has been changed successfully.

You may now log in using your new password.

You will also receive a final email from noreply@civicscience.com.

InsightStore Password Reset Inbox ×

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Hi ,

Your InsightStore password has successfully been reset!

Didn't make this change? Click <u>here</u> to reset your InsightStore password. Please contact us **immediately** by emailing <u>support@civicscience.com</u> to ensure your account is secure.

Thanks,

The CivicScience Team

1. If you don't have access to the email address associated with your account, please contact support.

2. Your new password must meet these requirements.