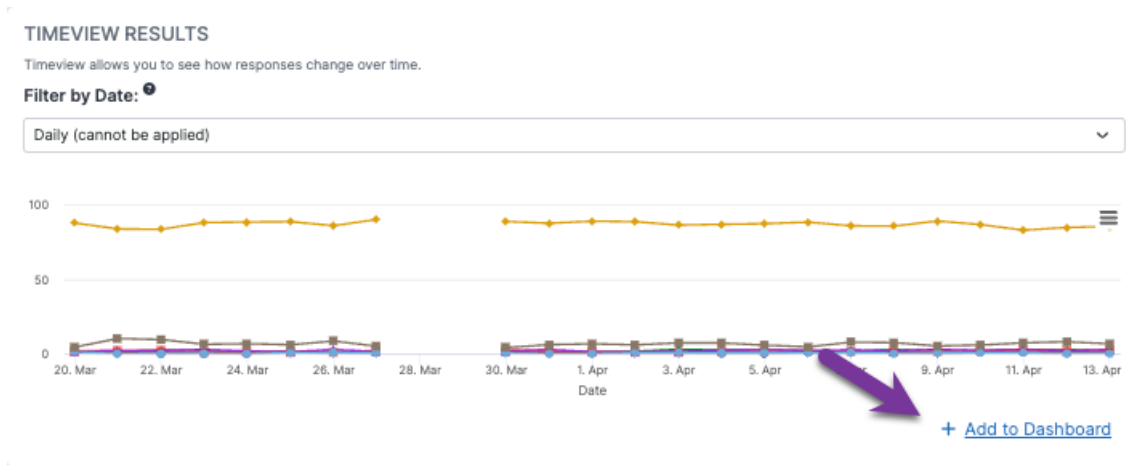


Adding a multitimeview report to a dashboard

02/01/2024 8:44 am EST

On the lower right corner of the *Timeview Results* tab, there's a link labeled *Add to Dashboard* (purple arrow).



Clicking on that link will bring up this modal:

TO WHICH DASHBOARD WOULD YOU LIKE TO ADD THIS DASHLET? ✕

This dashlet can be added to any dashboards that you can edit. Added dashlets will automatically appear in the bottom left column of the dashboard to which they are added, and can be rearranged through drag and drop.

Select a dashboard

05.08.2020- Autopay ▾

[Submit](#)

Select the desired dashboard from the dropdown list, then click *Submit*. You may also create a new dashboard and add the report to it.

After you hit *Submit*, you will see a green notification bar informing you that the multitimeview dashlet has been added to the dashboard.

TIMEVIEW RESULTS

Timeview allows you to see how responses change over time.

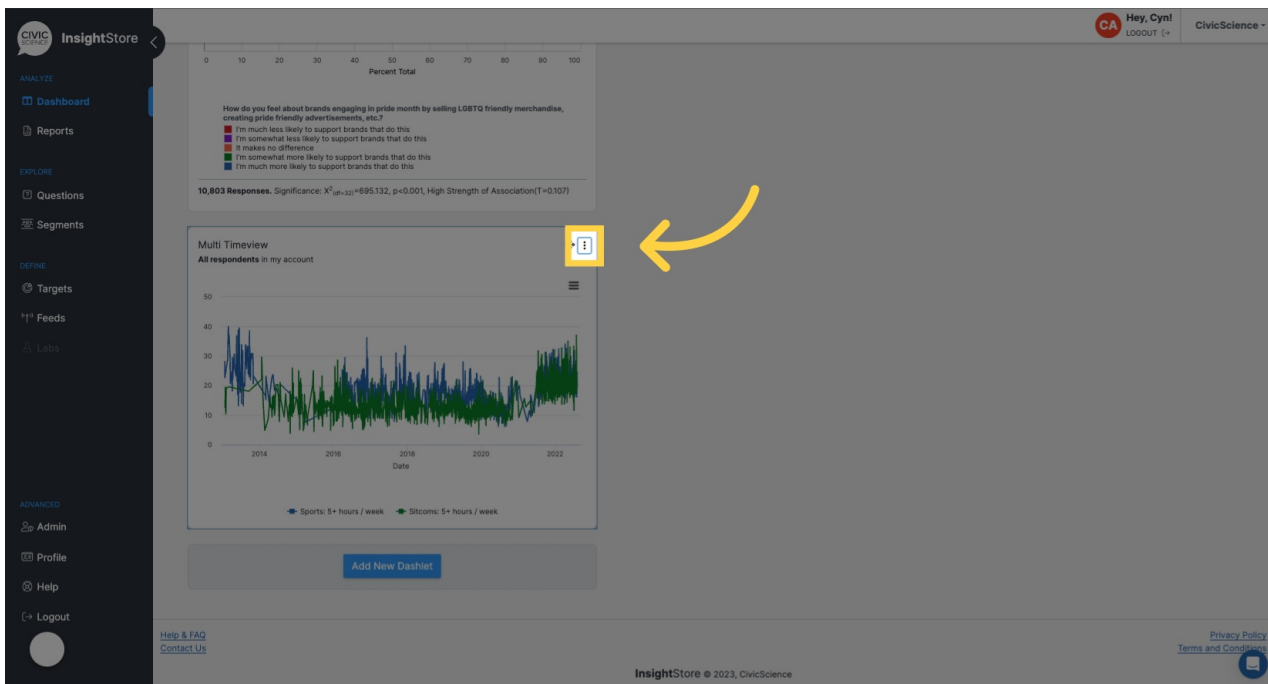
✓ Dashlet successfully added to your dashboard! ✕

Once the multi-timeview dashlet is added to a dashboard, you will need to reapply the dates and time grains using the edit options for the dashlet. Here's a video that shows you how to do that.

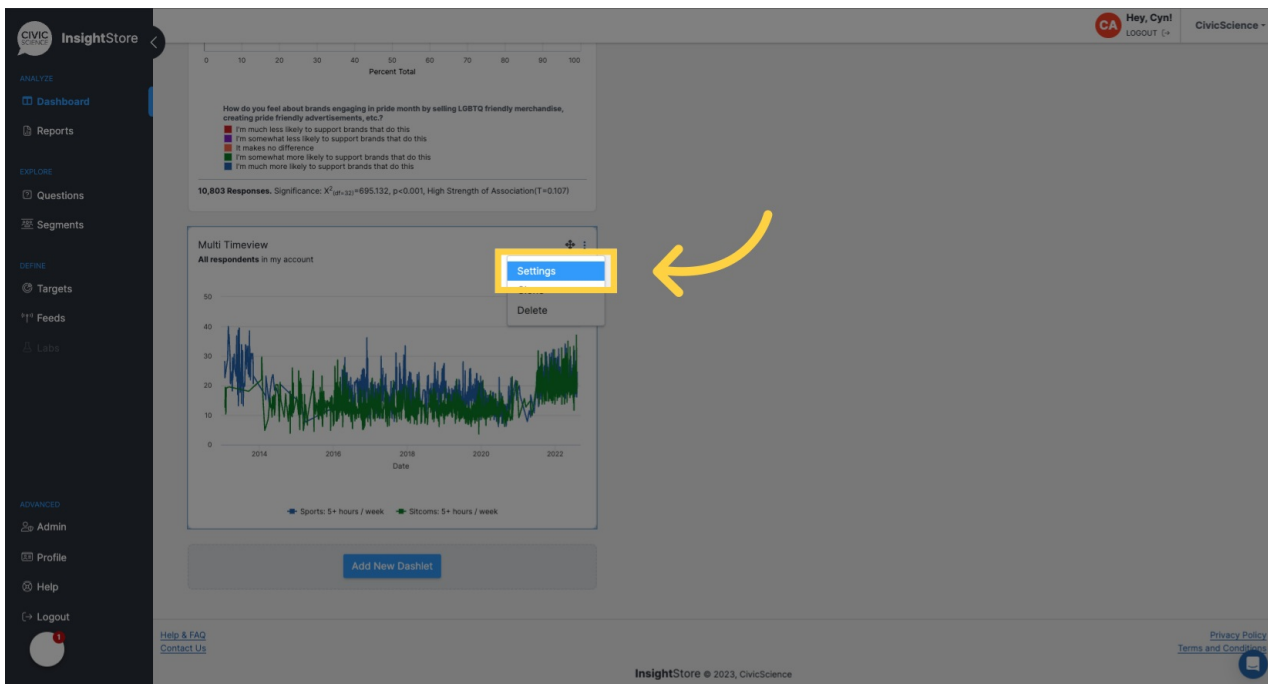
Your browser does not support HTML5 video.

1. Go to insightstore.civicscience.com.

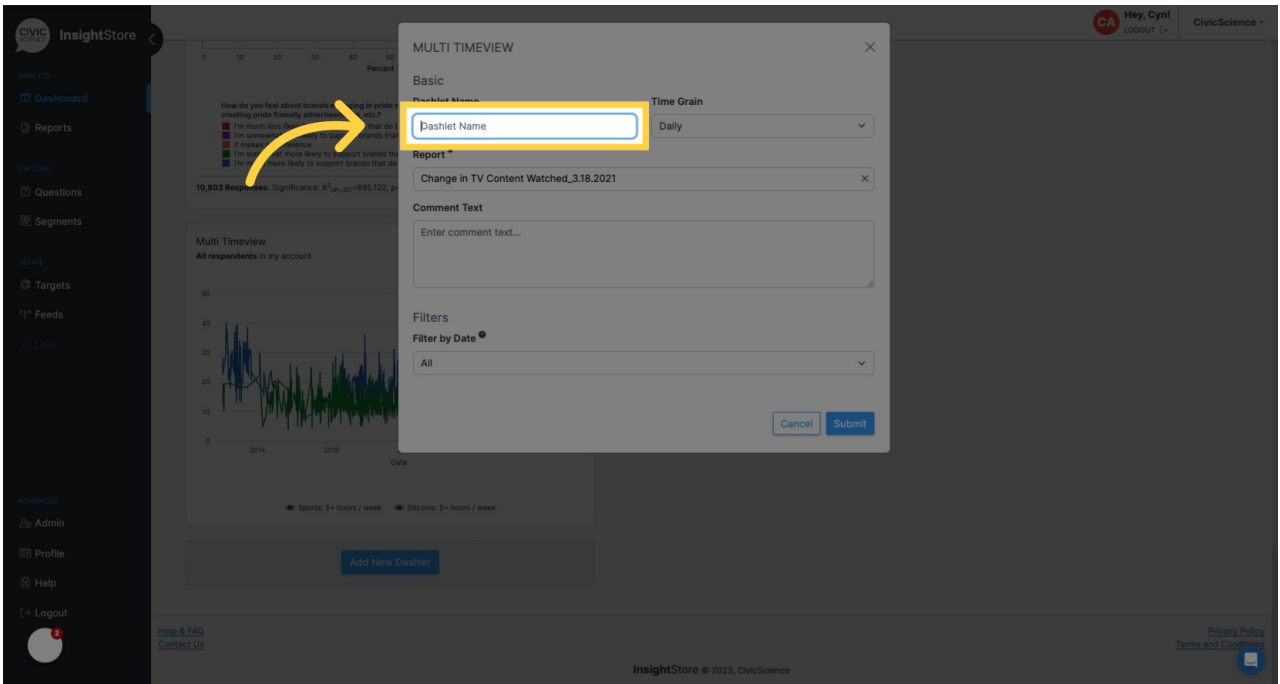
2. Click the kebab menu.



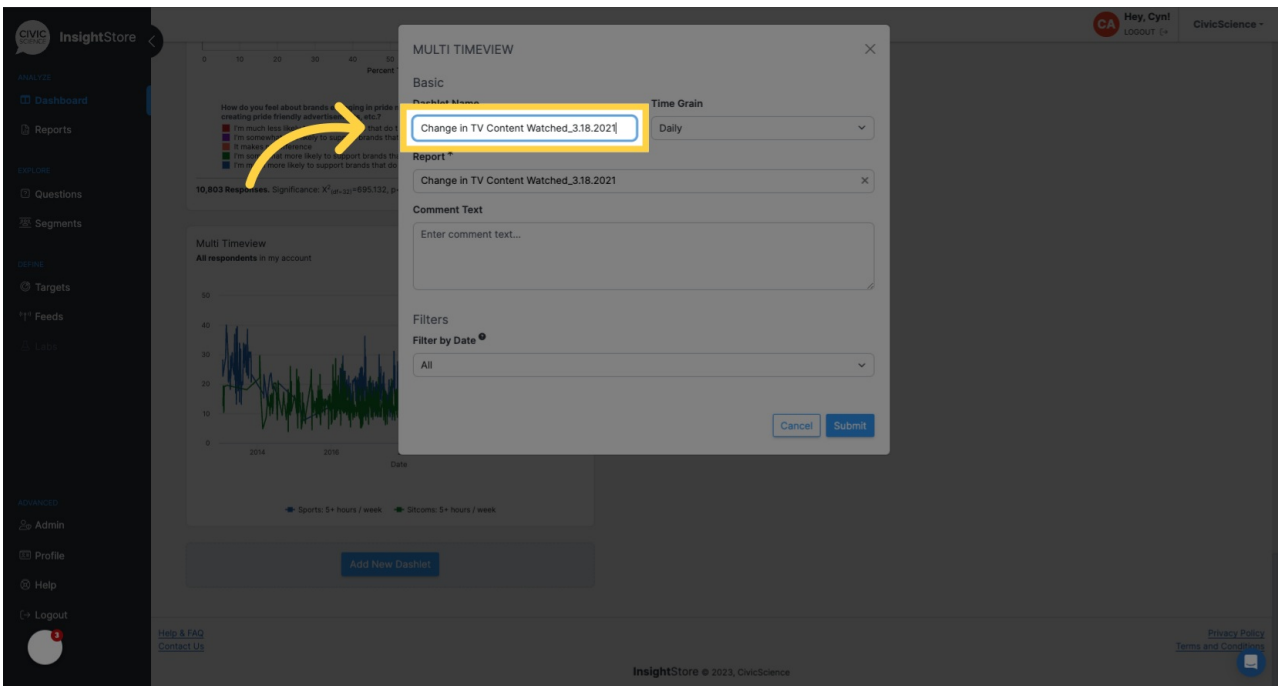
3. Click *Settings*.



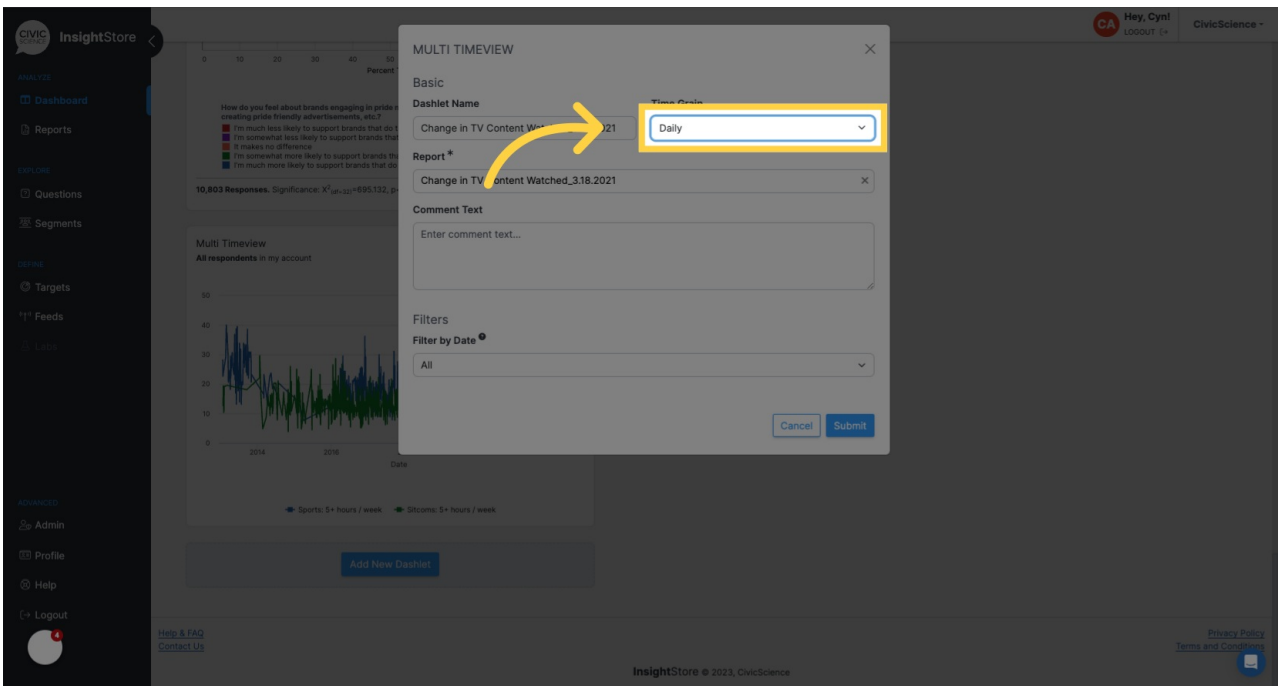
4. Click *Dashlet Name*.



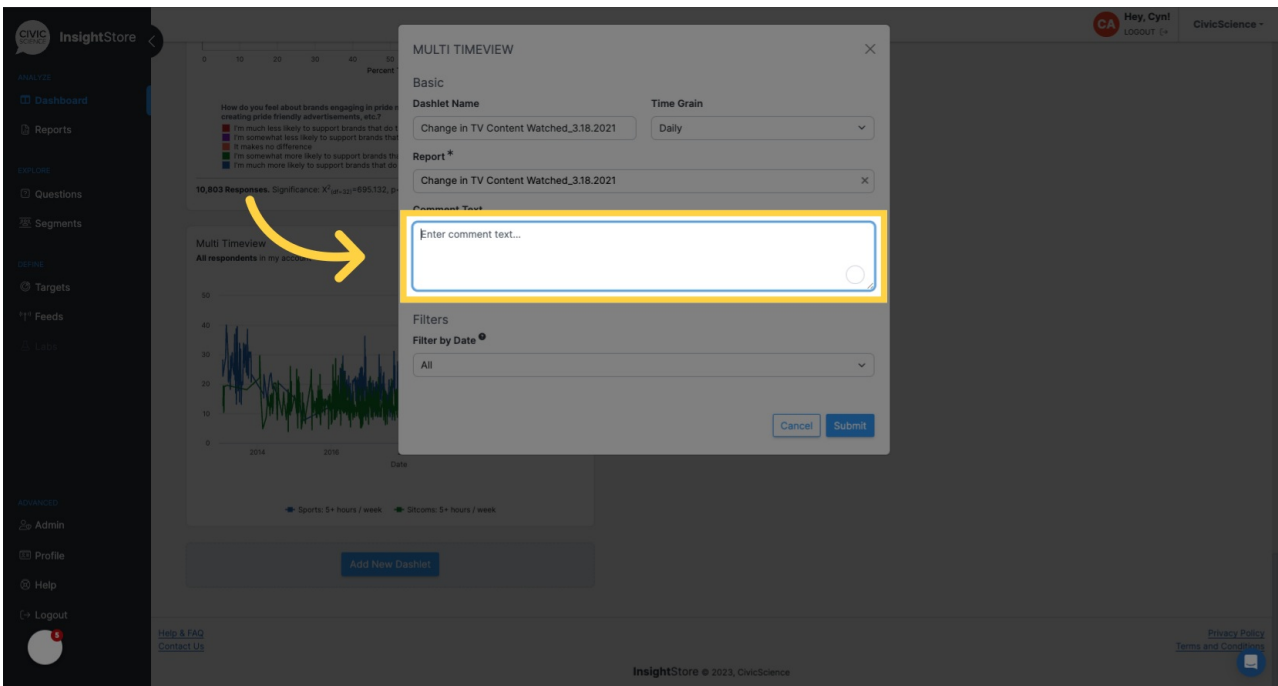
5. Change the title if needed.



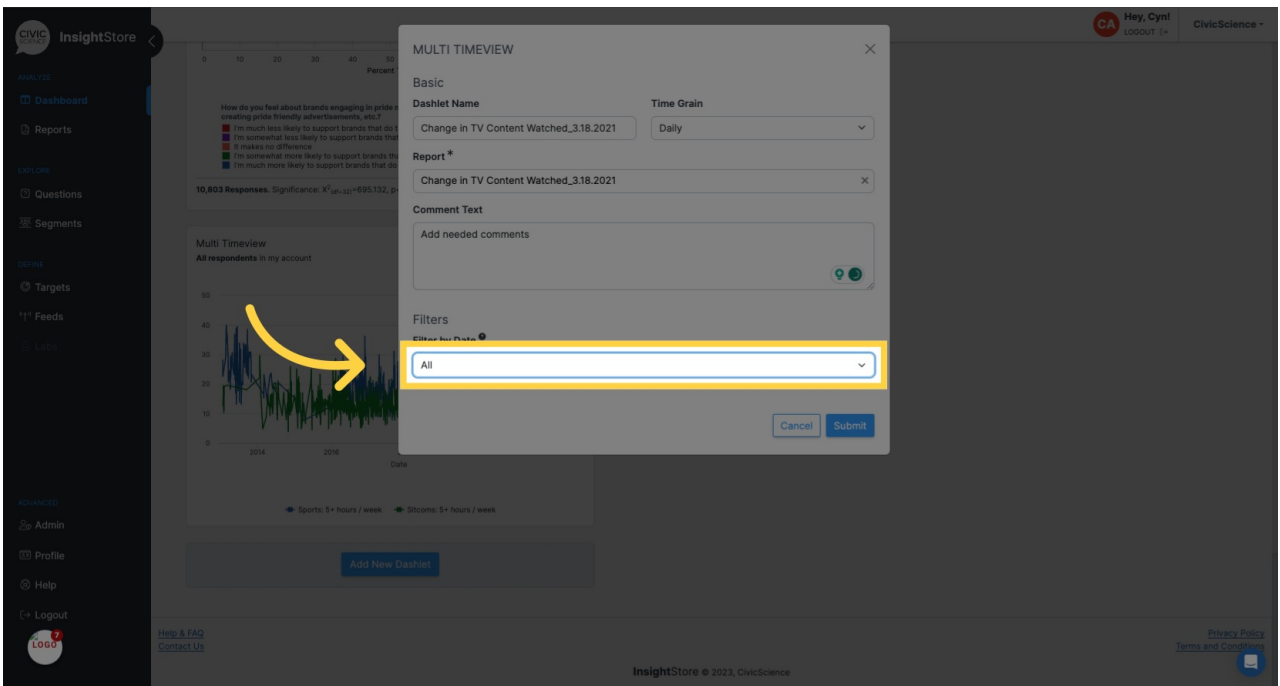
6. Change the *Time Grain* if needed.



7. Enter any desired comments.



8. Change the *Date Filter* if needed.



9. Click *Submit*.

