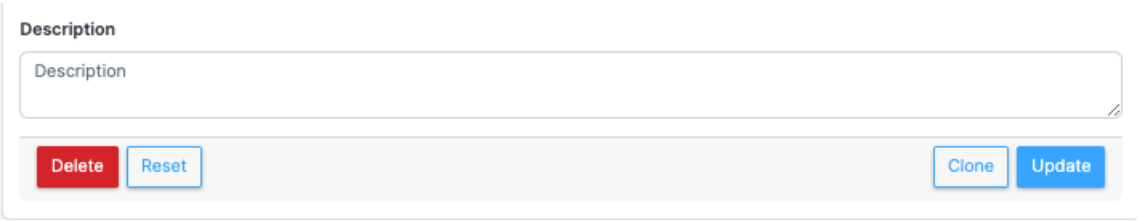
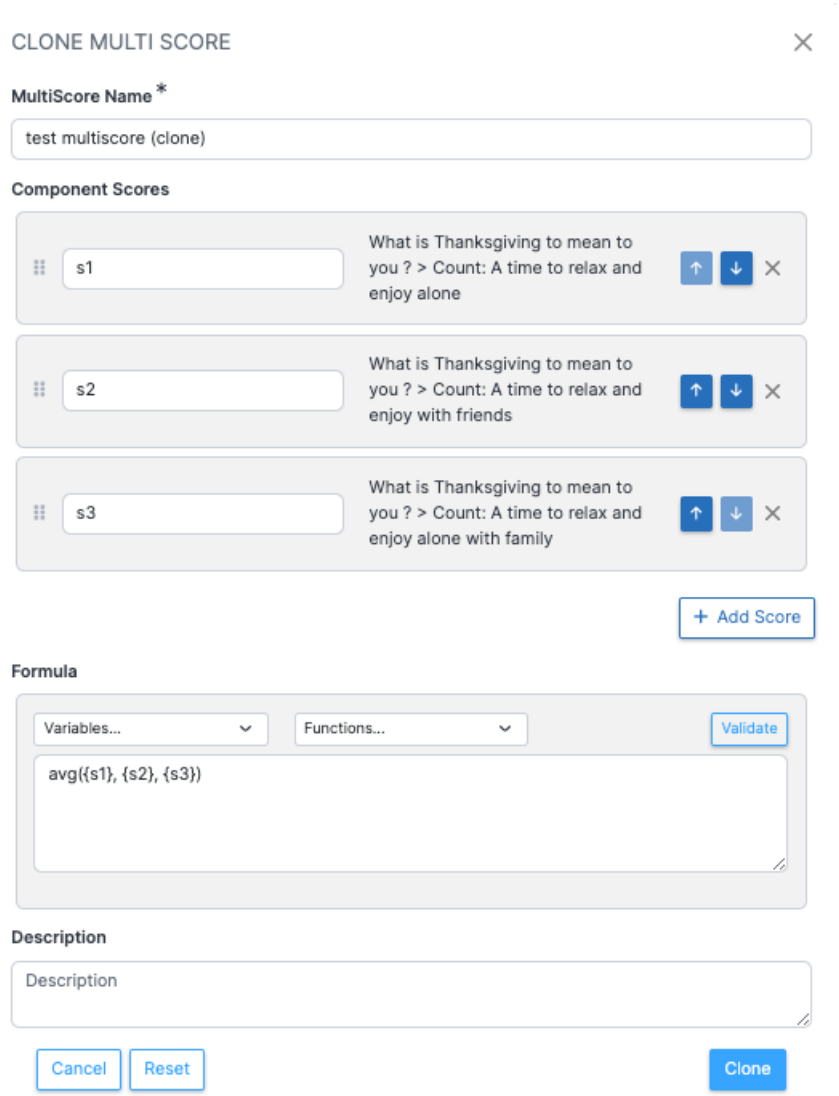
Cloning a MultiScore report

04/01/2025 4:14 pm EDT

To clone a MultiScore report, go to the *Settings* tab, then all the way to the bottom of the page. Click *Clone*. (If you do not see that button, you do not have edit permissions for the report in question.)



You will see this modal:



On it, you may change any of the defining *Settings* for the MultiScore report, then click the blue *Clone* button in the lower right corner.