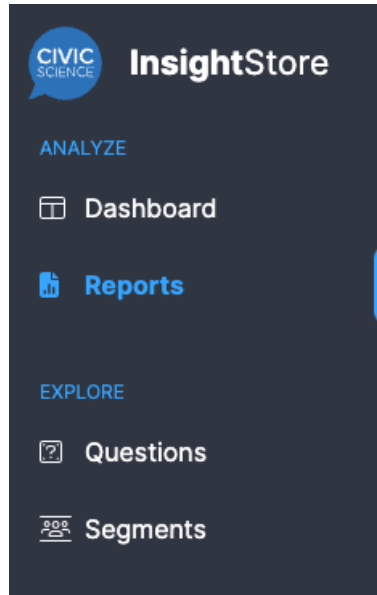


Introduction to reports

02/01/2024 8:48 am EST

To read, edit, or create a report, click on *Reports* in the left navigation pane.



You'll see the reports screen.

Reports

Run reports to analyze your data. [Learn more about reports.](#)

Enter search term

FILTER REPORTS ^ [Reset](#)

Report Type: Updated After: Updated Before:

Showing 1 to 14 of 14 results Sort by:

REPORT NAME	REPORT TYPE	DATE
Wellbeing Index (women, 18-34, women 18-34)	MultiTimeview	March 21, 2023
Wellbeing Index	MultiTimeview	March 21, 2023
Sadness T2B (women, 18-34, women+18-34)	MultiTimeview	March 21, 2023
Future economy, age	MultiTimeview	March 17, 2023
CFHI	MultiTimeview	July 20, 2022
CFHI + components	MultiTimeview	July 14, 2022
CFHI - Debt, Income, Savings, Investing, and Credit Outlook	MultiScore	July 14, 2022

To find a report, enter your terms in the search field. Only the names of reports are indexed, so you won't be able to search for a term found only in the responses to questions included in a report. Searches with single-word criteria will discover precisely what you put in. Searching for **age** will find

reports with **Age** or **Ages** in the title and reports whose names include **manage**, **engagement**, or **outage**. If you use more than one search term or phrase, the system will search for them in the order you enter them. So, searching for **wellbeing index** would find two of the reports shown in the image above, but searching for **index wellbeing** would not find them.

You may also use the filters to narrow your search results. Filters include *Report Type*, *Updated After*, and *Updated Before*. You may also sort by *Newest first*, *Oldest first*, or *Name*.

Types of Reports

There are several types of reports included in InsightStore 2:

Crosstab reports are tables that summarize and analyze data by examining the relationships between two or more variables.

Multiscore reports are used to create scores across more than one question, to rebase responses from checkbox questions, or to create a row in a scorecard.

Multitimeview reports are used to view time trends across multiple questions or various demographics.

Crosstabs have replaced **scorecard** reports, but you can still view scorecards created in InsightStore 1.
