

Dashboard filters for media partners

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Media partners will find that they have a few extra batch filters available on dashboards for which they have editing permissions.

Note: These are temporary filters that will be applied to all the dashlets on your dashboard. If you wish to permanently change the filtering or weighting of a dashlet, please use the options in the *Settings* of that dashlet.

To clear out the filters, use the blue *Reset* link to the right of the *Filter Dashboard* title.

The screenshot shows a dashboard interface with the following elements:

- Dashboard Title:** "Dashboard" with a "+ Create New Dashboard" button on the right.
- Dashboard Name:** "Example Dashboard" with a dropdown arrow and a "Settings" button.
- Filter Dashboard Section:** A section titled "FILTER DASHBOARD" with a "Reset" link.
- Filters:**
 - Date Filter:** A dropdown menu currently set to "All Dates".
 - Segment:** A search box labeled "Search Segments" with a dropdown arrow.
 - Target:** A search box labeled "Search Targets" with a dropdown arrow.
 - Weighting Scheme:** A search box labeled "Search Weighting Schemes" with a dropdown arrow.
 - Network:** A dropdown menu currently set to "Not Applied".
- Apply Button:** A blue "Apply" button located at the bottom right of the filter section.

The first new field is the *Target* filter. This dropdown menu lists all of the targets in your account, so the list will be unique to each account. Select a target and use the *Apply* button; all the dashlets on your dashboard will be filtered to results from that target. The *Target* filter will override the dashlet-specific target settings.

The second new field is the *Network* filter. This dropdown menu lists all the networks your account belongs to. To limit responses to those on the targets of your account, select *My Account*. Select *CivicScience Network* to see the responses on all CivicScience targets. To see the responses on all CivicScience sites without your targets, choose *Benchmark Network*. The other options will be unique to your account. The *Network* filter will override the dashlet-specific network settings.

Please hit *Apply* to see the results of your chosen filters.