# Video: searching for questions

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This guide will walk you through the process of searching for questions in the Civicscience InsightStore. You will learn how to navigate the application, enter search terms, apply filters, and add a list of questions to your dashboard.

Your browser does not support HTML5 video.

#### Go to insightstore.civicscience.com

#### **1.** From the landing page, click *Questions* in the left navigation pane.



2. Enter a question ID or search criteria.

		Hey, Cyn Sales Demo! LOGOUT ⊖	Sales Demo
ANALYZE	Questions Search, sort, and filter through our extensive library of questions. Learn more about <u>questions and question search</u> .		+ Create
Reports	Enter search term		
EXPLO	✓ FILTER QUESTIONS ∨ Reset		
Questions	Category Tags <sup>©</sup> Date Filter Types <sup>©</sup>		
惑 Segments	Search or browse for tags	~	
	Showing 1 to 25 of 5,573 results + Add to Dashboard QUESTION TEXT CATEGORY TAGS	Sort by: Newest first	<b>~</b> ]
	Concernment     Concernme	Shared	•
	[CB 4828] What is your experience / anticipated experience with FedEx services? Select all that apply,     ANSWER: Not interested in using	Shared	•
	[CB 4828] What is your experience / anticipated experience with FedEx services? Select all that apply,     ANSWER: Somewhat likely to use in the next month	Shared	-
	[CB 4828] What is your experience / anticipated experience with FedEx services? Select all that apply,     ANSWER: Extremely likely to use in the next month	Shared	-
	What is your experience / anticipated experience with FedEx services? Select all that apply.	Shared	-
ADVANCED	[CB 4828] What is your experience / anticipated experience with FedEx services? Select all that apply.     ANSWER: Used in the last month	Shared	•
Help	[CB 4827] What is your experience / anticipated experience with UPS services? Select all that apply.     ANSWER: Never heard of this	Shared	•
	ICB 48271 What is your experience / anticipated experience with UPS services? Select all that apply,     ANSWER: Not interested in using	Shared	·
	ICB 4827] What is your experience / anticipated experience with UPS services? Select all that apply, ANSWER: Somewhat likely to use in the next month	Shared	.U

3. Go to the *Category Tags* field and select any desired tags from the dropdown menu. Choosing more than one tag broadens your search, as a Boolean "OR" is assumed.

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ANALYZE	Questions Search, sort, and filter through our extensive library of questions. Learn more about <u>questions</u> and <u>question search</u> .	+ Create
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<b>1</b>	Showing 1 to 15 of 15 results + Add to Dashboard Sort by: Newest first	~
	- QUESTION TEXT CATEGORY TAOS OWNERSHIP	
	C How many of your closest friends share your political beliefs?	
	How concerned are you right now about political violence in the U.S. targeting politicians and their     families?	-
	Memory         How concerned are you right now about political violence in the U.S.?         Shared	-
	Checkbox 4060) What types of podcasts do you listen to? (Select all that apply.) - ANSWER: News / Factual (Politics) (+3 more) (Bhared Politics	•
	Do you think brands/companies should take a stand on important social and political issues?         Shared	-
ADVANCED	[MATRIX 867 liberal politics] Rate how accurately (or inaccurately) each statement below describes you. (Politics) (Polytographic Questions) (P	•
🗵 Profile 🐵 Help	How often do you read or view news / political coverage from BuzzFeed News? This includes visiting their (Secial Networking) (Smartphones)     website or app, watching videos, clicking on links, accessing via social media, etc.     («B more)	•
	How closely would you say that you follow politics?     Politics (Behavior) +4 more     Shared	-
SCENCE	C For what political party are you registered to vote? (Paintes) Copinies) (Shared	.0
	C Politically, do you consider yourself more of a: (Politically, do you consider yourself more of a: (Shared)	-

### 4. Go to the *Date Filter* field and select any date filters or the *Currently Live* option

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ANALYZE	Questions Search, sort, and filter through our extensive library of questions. Learn more about <u>questions</u> and <u>question search</u> .		+ Create
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Questions	Category Tags <sup>©</sup> Date Filter Types <sup>©</sup>		
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		Newest first	~
	QUESTION TEXT Exact Date Range > CATEGORY TAGS 0	DWNERSHIP	
	Checkbox.4060] What types of podcasts do you listen to? (Select all that app)     Cancel Apply     (Factual Politics +3 more	Shared	•
	[MATRIX 867 liberal politics] Rate how accurately (or inaccurately) each statement below describes you,     (Politics) (Peychographic Questions)     (+1 more)	Shared	•
	C How closely would you say that you follow politics? (Behavior) (#4 more)	Shared	•
	C For what political party are you registered to vote?	Shared	-
	Politically, do you consider yourself more of a:         (Politics) (Opinion) (+1 more)         (	Shared	-
ADVANCED	Which of the following best describes your political leanings?         Politics)         Rehavior)         43 more         (1)	Shared	-
🗷 Profile	C At what level of politics are you most engaged?	Shared	-
(8) Help	C Have you ever volunteered for a political candidate or party?	Shared	•
	Have you ever contributed financially to a candidate, political party, or political cause?     (Bolitics) (Bahavior) (+3 more)	Shared	-
	C How often do you read political websites or blogs?	Shared	-0

## 5. Go to the *Types* field and select any desired filters. It defaults to value and profile questions with more than 500 responses.

			Hey, Cyn Sales Demo!     LOGOUT ↔	Sales Demo
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🗎 Reports	politics © Search question titles only			×Q
EXPLORE				
Questions	Category Tags • Date ver			
· 密 Segments	Politics × Currently Live	Value × Profile × > 500 ×	~	
	Showing 1 to 8 of 8 results	+ Add to Dashboard	Sort by: Newest first	~
	QUESTION TEXT	CATEGORY TAGS	OWNERSHIP	
	How closely would you say that you follow politics?	Politics Behavior +4 more	Shared	-
	C For what political party are you registered to vote?	Politics Opinion +1 more	Shared	-
	Politically, do you consider yourself more of a:	(Politics) (Opinion) +1 more	Shared	-
	Which of the following best describes your political leanings?	Politics Behavior +3 more	Shared	-
	At what level of politics are you most engaged?	Politics Usage +2 more	Shared	-
	Have you ever volunteered for a political candidate or party?	(Elections) (Behavior) (+3 more)	Shared	-
ADVANCED	Image: Have you ever contributed financially to a candidate, political party, or political cause?	Politics Behavior +3 more	Shared	-
📧 Profile	How often do you read political websites or blogs?	Politics (Media Industry) +6 more	Shared	-
Help				
				Q

6. If you want to add the resulting list of questions to a dashboard, click *Add to Dashboard*.

			Hey, Cyn Sales Demo! LOGOUT ↔	Sales Demo
ANALYZE	Questions Search, sort, and filter through our extensive library of questions. Learn more about <u>questions</u> and <u>question search</u>			+ Create
	politics			×Q
	Search question titles only			
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	O How closely would you say that you follow politics?	Politics Behavior +4 more	Shared	-
	For what political party are you registered to vote?	Politics Opinion +1 more	Shared	-
	Politically, do you consider yourself more of a:	(Politics) (Opinion) (+1 more)	Shared	-
	Which of the following best describes your political leanings?	Politics Behavior +3 more	Shared	-
	At what level of politics are you most engaged?	Politics Usage +2 more	Shared	-
	Have you ever volunteered for a political candidate or party?	(Elections) (Behavior) +3 more	Shared	-
	Have you ever contributed financially to a candidate, political party, or political cause?	(Politics) (Behavior) (+3 more)	Shared	-
	C How often do you read political websites or blogs?	Politics Media Industry +6 more	Shared	•
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# 7. Select the desired dashboard from the dropdown menu and click *Submit*.

		Hey, Cyn Sales Demo! LOGOUT ⊕	Sales Demo
CIVIC InsightStore	TO WHICH DASHBOARD WOULD YOU LIKE TO ADD THIS DASHLET?		
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🗇 Dashboard	dashboard to which they are added, and can be rearranged through drag and drop.		
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Questions	Category Tags		
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